

Pre-Departure Checklist

- ☐ Check out the [TravelManagers app](#) for either Apple or Android. Log in and manage your trips, add extras, share your travel plans and even book local sightseeing while on the road – all from your mobile device. See the flyer for more details.
- ☐ If you haven't already organised travel insurance, it's not too late! Please contact me for a quote. The Australian Government says that travel insurance is as essential as your passport, regardless of your travel destination. If you can't afford travel insurance, you can't afford to travel!
- ☐ Apply for visas, if necessary for your destination.
- ☐ Advise me of your frequent flyer number.
- ☐ Advise me of any special meals required for your flights.
- ☐ Organise airport transfers. I can assist you with these, both here in Australia & at your destination.
- ☐ Dreading that long layover? Ask me about organising transit lounge access.
- ☐ Read the government Travel Advice for your destinations & register your travel plans at the [Smartraveller website](#).
- ☐ What about your medical needs? Please either consult your regular GP or contact the [Travel Doctor](#) for advice, including information about carrying prescription medications. Note that some countries have tighter restrictions than Australia.
- ☐ Arrange for international roaming on your Australian mobile phone (have a chat to your carrier about options) or consider picking up a local SIM card at your destination. Make sure that your mobile phone is unlocked first!
- ☐ Organise currency exchange. Ask me if you need a recommendation!
- ☐ Check with your bank as to fees for using your cards overseas. Please ask me for more info if you would like some low fee recommendations for credit cards or travel money cards.
- ☐ Advise your bank that you will be travelling so that they don't unexpectedly block your cards due to unusual transactions.
- ☐ You may need an International Driving Permit if you are driving a car overseas in a non-English speaking country. You can organise this through RACV.
- ☐ Take photocopies or electronic copies of your passports, credit cards & drivers licence.
- ☐ Pack electricity adaptor plugs.
- ☐ Any liquids such as toiletries, alcohol and perfume etc. carried on-board must not be larger than 100ml in size and must all fit into a one-litre, resealable transparent plastic bag that measures approximately 20cm x 20cm. Only one resealable transparent plastic bag per passenger is allowed. There are also restrictions on powders over 350ml in carry-on luggage and lithium-ion batteries (eg. power banks) need to be stored in carry-on baggage only.
- ☐ Go shopping! You can claim a refund of the GST on purchases over \$300 made up to 60 days before leaving Australia. Find out more information from the Australian Border Force website.
- ☐ A positive attitude: Travel sometimes means expecting the unexpected: delays, detours, unfamiliar surroundings, strange languages and funny money. So, remember that a smile can go a long way!
- ☐ Remember, if you have any troubles while you are away, don't wait until you get home to tell me... I want to hear about it when it's happening so that I can assist! I am available to you 24/7 whilst you are away so please contact me when needed.

If you need any assistance before you depart or while travelling, please do not hesitate to contact me on the below details or via WhatsApp

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As individual as you are